

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING – TUESDAY, SEPTEMBER 19, 2017
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Gene L. Jefferies, Board President, at the Port of Iberia Administrative Office, on Tuesday, September 19, 2017, at 5:30 P.M.

In attendance were Commissioners Gene L. Jefferies, President, Roy A. Pontiff, Vice-President, Elbridge “Smitty” Smith, III, Secretary-Treasurer, and Danny J. David, Sr.

Commissioners Simieon d. Theodile, Mark Dore’, and Larry Rader were absent.

Also present were Craig F. Romero, Executive Director, Joanna D. Durke, Administrative Assistant, Tracy Domingue, Secretary-Bookkeeper and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Elbridge “Smitty” Smith, III recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting, August 15, 2017.

On a motion by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III, the Commission approved the minutes of the Regular Meeting held on August 15, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore’, and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Two (2) Months Ending August 2017.

(b) Listing of Tenant Lease Billings.

(c) Listing of Boat Stall Lease Billings.

(d) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of bills

for September 2017, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

(e) Computer Summary of Lease Agreement Activity Sheet.

III. DISCUSS RATIFICATION OF RENEWAL OF CERTIFICATE OF DEPOSIT.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr., to approve and ratify the renewal of Certificate of Deposit Number 42000614647 (Diamond Offshore Company Security Deposit), which matured on August 18, 2017 with Iberia Bank, for 12 months at the rate of .40% and .40% A.P.Y.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

IV. COMMISSIONER ELBRIDGE "SMITTY" SMITH, III TO ADDRESS THE BOARD REGARDING AN UPDATE ON THE NEGOTIATIONS OF THE EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT WITH THE PORT OF IBERIA REGARDING THE CURRENT TERM ENDING OCTOBER 31, 2017.

Commissioner Elbridge "Smitty" Smith, III reported meetings amongst some Finance Committee members were held with the Executive Director Craig Romero regarding his contract renewal. Mr. Elbridge "Smitty" Smith, III's proposal to the Commission is to maintain all of the compensation at current levels (expenses, retirement, medical insurance, auto allowance, etc.). The only thing that will change is Mr. Craig Romero will be moved up from Step G (\$127,573.80) to Step H (\$131,689.10) on the pay structure table 2013. Mr. Craig Romero's contract will also be extended through the remainder of the Commission's terms due to expire on September 19, 2020.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize the Port Attorney to prepare a Second Amendment to Employment Agreement for Craig F. Romero, Executive Director, with the following provisions: {1} Salary increased to Step "H" of the Pay Structure Table 2013 (\$131,689.10) effective November 1, 2017; and {2} the Contract extended through the remainder of the Commission's term which

expires on September 19, 2020; and motion further authorizes the Board President to execute the 2nd Amendment to the Employment Contract Agreement. This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

V. MR. GERALD GESSER, GESSER GROUP, APC TO ADDRESS THE BOARD ON:

- (a) Former AWS Building Tract "H" (15.14 acres).
{1} Kerne Construction Proposal/Contract.**

Executive Director Craig Romero stated in talking to Mr. Kevin Bordelon, Crosby Construction Services, he pointed out some things relative to the building, and possible leaks in the building. Mr. Craig Romero stated the previous tenant told Mr. Kevin Bordelon he might need to check the gutters. Mr. Craig Romero had Mr. Rodney Kern, Kern Construction, to go out and do a thorough inspection to see what it looked like. Mr. Rodney Kern provided a cost estimate of \$2,400.00 in a proposal dated September 11, 2017. Mr. Craig Romero stated in talking with a few of the Commissioners this meeting date, Crosby will do a walkthrough as soon as they are able to. Mr. Craig Romero will get the temporary power in the next couple of days so they can check the crane out so when they authorize whatever needs to be done to the building before Crosby Construction Services occupies it will be done at one time.

Mr. Gerald Gesser, Gesser Group, APC, stated that Mr. Rodney Kern went out and look at the former AWS Building and put a proposal together dated September 11, 2017 that includes a man-lift, which is the majority of the cost, clean out the gutters, and wash out the down spouts. Commissioner Roy A. Pontiff suggested a walkthrough be done on the building so any other items that need to be fixed can be fixed at the same time as everything else is being fixed.

VI. REPORT FROM MR. MARC BERARD, BERARD, HABETZ AND ASSOCIATES, INC., ON:

- (a) Update on Port TIF Port Project which Includes Infrastructure Improvements for the Drainage along Curtis Lane; Establishment of Roadside Staging Areas with Catch Basin for Installation to Accommodate a New Pipe Coating Facility, Rail Spur Rehabilitation, Perimeter Fencing, and Parking Lot.
{1} Discuss/Approve Berard, Habetz, & Associates, Inc. Invoice.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner

Danny J. David, Sr. to approve and authorize the payment of Invoice Number 217391 for the period July 24, 2017 thru August 20, 2017 in the amount of \$1,740.00 to Berard, Habetz, & Associates, Inc. for Professional Services Rendered regarding The Bayou Companies Facility Improvements Project (TIF Funding) Truck Staging Area, in accordance with the Standard Form of Agreement Between Owner and Engineer; approved by the full Board on July 21, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

(b) Update on Intersection Improvements to the Corner of David Berard Road/Weeks Island Road.

{1} Update on Project – Expiration of Contract Time.

Mr. John Charpentier, Berard, Habetz, & Associates, reported substantial completion was approved and the contractor had 35 working days to address the punch list items but the weather has been so bad this Summer. Tuesday, September 12, 2017 was the last working day the contractor had to get the work complete. Mr. John Charpentier stated he sent the contractor a letter explaining and citing the Contract that liquidated damages had to be assessed. The punch list items were finished on Friday, September 15, 2017; however, Three (3) days of liquidated damages (\$750.00) will be assessed on the Contract. An Administrative Change Order will be done to balance the project out and will be submitted at the next Board meeting.

It is noted that a letter dated September 12, 2017 to the Contractor Glenn Lege Construction, Inc. from Mr. Marc Berard, BH&A was presented for review. The letter addressed the "Expiration of Contract Time".

{2} Discuss/Approve Berard, Habetz, & Associates, Inc. Invoices.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 217387 in the amount of \$635.00 to Berard, Habetz & Associates, Inc. for additional services rendered from July 10, 2017 thru August 20, 2017 regarding Intersection Improvements to the Corner of David J. Berard Road/Weeks Island Road; in accordance with the contract dated July 19, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

VII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) LA DOTD Port Construction & Development Priority Program:
Phase III of State Project Number 578-23-0018 / H.009021 (323) Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).**

{1} Update on Construction of Bulkhead 12B.

Mr. Danny Fawley, GIS Engineering, reported all of the helical anchor extensions and cut sheet pile to grade have been done. Fabrication and installation of fender system, backfilling behind the new bulkhead with granular material and installation of portions of the pile cap have also been done.

{2} Discuss/Ratify Approval of Change Order Number 2 (due to an unforeseen emergency).

Mr. Danny Fawley, GIS Engineering, reported the existing drain pipe was corroded preventing the contractor to extend the drain pipe to the new bulkhead and causing storm water runoff to be discharged behind the existing bulkhead. Change Order Number 2 was for the removal and replacement of approximately 20 LF of the drain pipe. Costs also included additional labor to remove a portion of the existing slab and backfill the excavated area. Mr. Danny Fawley stated the LA DOTD has already approved the Change Order and will reimburse the Port.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III to approve and ratify Change Order Number 2 (due to an unforeseen emergency) regarding State Project Number 578-23-0018 / H.009021 (323) Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property), as it relates to the removal and replacement of the existing 24” galvanized corrugated metal pipe that conveys stormwater from the property to the adjacent canal in an increased amount of \$15,000.00; and motion further states that Change Order Number 2 includes an additional Twenty (20) Contract days due to adverse weather conditions for the month of August 2017; and motion further stipulates that Change Order Number 2 reflects the “revised” total contract working days to 220 days; and the motion further authorizes the Board President to execute said Change Order Number 2 in accordance with the contract dated November 15, 2016; and motion further acknowledges that the revised contract amount is \$4,118,858.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, and Danny J.

David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{3} Discuss/Consider Change Order Number 3.

During the execution of Change Order Number 2, excessive void space was observed beneath the existing slab. The enhanced erosion has created void space within the subgrade and caused the concrete apron to cantilever and subside. On Wednesday, September 6, 2017, a section of the existing bulkhead and cap were removed for further inspection of the void space. The design of Bulkhead 12B estimated 3,600 cubic feet or 133.3 cubic yards, of void space would be created during the installation of helical anchors. The designed detailed the installation of bid item S-011 - low mobility polyurethane grout within the void spaces to mitigate the soil loss beneath the apron. The approach was not cost effective and Change Order Number 3 was developed. Change Order Number 3 entails the removal of a 5 foot by 620 foot section of the existing concrete slab, backfill the void space with sand, and pour a new slab to match the grade of the new bulkhead. In addition, Twenty-Five (25) additional contract days are included due to adverse weather conditions for the month of August 2017.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize Change Order Number 3, regarding State Project Number 578-23-0018 / H.009021 (323) Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property), as it relates to the removal of a 5 foot by 620 foot section of the existing concrete slab, backfill the void space with sand, and pour a new slab to match the grade of the new bulkhead in an increased amount of \$39,525.00; and motion further includes the addition of Twenty-five (25) Contract days due to adverse weather conditions for the month of August 2017; and motion further stipulates that Change Order Number 3 reflects the "revised" total contract working days to 245 days; and the motion further authorizes the Board President to execute said Change Order Number 3 in accordance with the contract dated November 15, 2016; and motion further acknowledges that the revised contract amount is \$4,158,383.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{2} Discuss/Approve Contractor Pay App No. 9.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of Contractor Pay Application No. 9 in the amount of \$197,549.11 to Larry Doiron, LLC. for the LA DOTD Port Construction & Development Priority Program: Phase III of State Project Number 578-23-0018 / H.009021 (323) Port- Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property) for work accomplished from August 1, 2017 thru August 31, 2017 in accordance with contract dated November 15, 2016; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore’, and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{3} Discuss/Approve GIS Engineering, LLC Invoice.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of Invoice Number 70000574 in the amount of \$26,477.77 to GIS Engineering, LLC for the period August 2017 which includes construction administration and oversight, site visits, submittal, RFI, and contractor payment application processing, and resident project representation; in accordance with the contract dated March 1, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore’, and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

(b) Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, & 7} (Private Property).

{1} Update on Construction of Bulkheads 1, 6, 7.

Mr. Danny Fawley, GIS Engineering, reported the majority of the steel associated with Bulkhead 1 has been installed. The deadman and sheet pile have been installed and cut to grade. The contractor has mobilized to Bulkheads 6 & 7 and fabricated the sheet pile templates and begun the installation of sheet pile at bulkhead 6.

{2} Discuss/Approve Contractor Pay App No. 2.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of Contractor Pay Application No. 2 in the amount of \$320,564.06 to Sealevel Construction, Inc. for the Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, 7, 11, 13, and 14} (Private Property) for August 1, 2017 thru August 31, 2017 regarding Bulkheads 1, 6, & 7 which includes the installation of 18" pipe piles, 12" mooring piles, and sheet pile at Bulkhead Number 1, as well as mobilization and site set up at Bulkheads 6 & 7, in accordance with contract dated May 16, 2017; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{2} Discuss/Approve GIS Engineering, LLC Invoice.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of Invoice Number 70000573 in the amount of \$28,065.63 to GIS Engineering, LLC for the period August 2017 which includes project coordination/oversight, submittal review and approval, RFI review and coordination, site visit with contractor, resident project representation; in accordance with the contract dated February 16, 2016 and Amendment #3 dated November 15, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

(c) Port-Site Bulkhead Relocation Project Phase II B – (Phase II) – Private Bulkhead 11B (Private Property).

{1} Update on Final Design of Bulkhead 11B.

Mr. Danny Fawley, GIS Engineering, reported the plans and specifications were submitted to the LA DOTD and they have received the comments from the LA DOTD on Friday, September 8, 2017. The LA DOTD's comments have been incorporated into the plans and GIS Engineering has completed an Engineer's certificate for submittal to the LA DOTD.

{2} Discuss Advertisement and Bidding of Bulkhead 11B.

Mr. Danny Fawley, GIS Engineering, stated the Resolution Requesting Authority to Advertise and Engineer's certificate will be submitted to the LA DOTD. Once received, the LA DOTD will submit a letter authorizing the Port to advertise. GIS Engineering will coordinate with the Port to advertise the project in accordance with public bid law.

(d) Status of the Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard Expansion & Site Improvements Project.

There was no update on the above agenda item.

(e) Update on the 2017-2018 Capital Outlay Application.

There was no update on the above agenda item.

**(f) AGMAC Project General Engineering and Consulting Services:
{1} Update on Status of AGMAC Project.**

Commissioner Roy A. Pontiff stated at the last Board meeting he requested for an update on expenditures for AGMAC. Mr. Dustin Malbrough, GIS Engineering, stated they have a running tally of the expenditures including the expected expenditures for the upcoming projects. They will get the totals over to Mrs. Joanna Durke.

**(g) Shark Island/Chevron Canal Dike Removal.
{1} Discuss/Consider Shark Island/Chevron Canal Dike Removal.**

Port Attorney Ray Allain stated that when the Acadiana Navigational Channel (ANC) was constructed, one of the ways the spoil was disposed of was to deposit some of it in the Shark Island/Chevron Canal. Mr. Ray Allain presented the Board with a picture of a satellite image of Shark Island from 1998. This was about 3 or 4 years after the ANC project. In order to contain the spoil that was deposited, the project involved the construction of a rock dike across the mouth of the canal. The dike is located about 100 yards south of the mouth of the canal in 1998. In another picture of a satellite image from 2006, the rock dike is still within the boundaries of the land on both sides. Another satellite image from 2017 showed the rock dike is now 236 yards away from the point where it was originally constructed in relation to the land. The land has eroded since 1998. The rock dike is now in the bay. During low tide the dike is barely seen and during high tide it is not visible. This presents a serious hazard to navigation in that area. Recreational fishermen and others could hit it and do some serious damage. When the project was done, a permit was obtained and the contract that was signed with the DNR provided that the Port of Iberia would hold them harmless from any claims and the Port would be responsible for maintenance. So the Port does have an obligation to eliminate this hazard to navigation. This is why the Port has asked GIS Engineering to take a look

at the situation and make a proposal. Mr. Ray Allain stated there is a break in the middle of the dike, after it was constructed there were complaints that the dike was being breached by sport fishermen so the Port applied for an amendment to its permit in order to make a permanent hole in the dike to allow the fishermen to get in and out so they wouldn't breach the dike.

Mr. Dustin Malbrough, GIS Engineering, reported that the Port had engaged GIS Engineering to go out and investigate and stake out the dike before any action can be taken. Cane poles have been put around the dike so any mariners or boaters would be able to see that something is there underneath the water. GIS Engineering was able to get Two (2) quotes from contractors (LeBlanc Marine & Burtucci). LeBlanc Marine was quoted at \$65,000.00 to do the removal and disposal and Burtucci was quoted at \$92,250.00. GIS Engineering is recommending the Board to approve the quote from LeBlanc Marine. The work is expected to take anywhere from Five (5) to Eight (8) days for the contractor to dredge the rock, place it on a barge, and traverse it offsite and dispose of.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III to declare the Shark Island/Chevron Canal Dike Removal an emergency and hazardous situation; and motion further approves and authorizes GIS Engineering, LLC to prepare and submit on behalf of the Port of Iberia District an Emergency Permit to the LA Department of Natural Resources Office of Coastal Management for the removal of approximately 700 cubic yards of riprap from Vermilion Bay near entrance to a navigable canal to prevent any hazard to water vessel navigation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{2} Construction Estimate.

Two proposals were presented to the Board. Bertucci Contracting Corporation in the amount of \$93,250.00 and LeBlanc Marine LLC in the amount of \$65,000.00. Discussion ensued.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Elbridge "Smitty" Smith, III to approve and accept the lowest quote from LeBlanc Marine, LLC in the amount of \$65,000.00 to perform the work outlined in the proposal dated August 25, 2017 regarding the removal of the dike at Shark Island/Chevron Canal; and motion further approves and authorizes G.I.S.

Engineering, LLC to coordinate the Contract Documents with LeBlanc Marine LLC regarding same.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{3} Engineering Estimate.

A proposal from GIS Engineering, LLC dated September 14, 2017 was presented to the Board regarding engineering and planning services to the Port of Iberia for the removal of the riprap in the vicinity of the Chevron Canal on Shark Island within Vermilion Bay. The Scope of Work would consist of the preparation of the construction documents in accordance with the Professional Services Agreement, which entails performing a survey of the rock dike and surrounding area to delineate with vertical and lateral extent of the obstruction; drafting a Joint Permit Application for submittal to the LA Dept of Natural Resources for a Coastal Use Permit (LDNR), Water Quality Certification (LDEQ), and Section 404/10 authorizations (USACE) as applicable; construction and administration services and on-site project representation for POI to monitor the progress and ensure compliance with the applicable provisions of the permits; and perform a post construction survey of the project area to verify the rock dike has been removed and provide documentation to the POI and LDNR. The proposed cost summary equates to \$28,855.00. Discussion ensued.

{4} Discuss Agreement Between Port of Iberia and GIS Engineering, LLC for Professional Services.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize the Board President to execute a Professional Services Agreement between the POI and GIS Engineering, LLC regarding the Shark Island/Chevron Canal Dike removal; at a cost not to exceed \$28,855.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

VIII. REPORT FROM PORT ATTORNEY ON:

(a) AWS Lease Agreement & Collection of Unpaid Rental.

Port Attorney Ray Allain reported Administrative Assistant Joanna Durke provided him with contact information and this was forwarded over to Mr. Kreig Breaux who indicated he would pursue it.

(b) LBC Port Judgement/Collection of Money due the Port of Iberia.

Port Attorney Ray Allain stated a motion to examine a judgement debt has been prepared and will be filed on September 18, 2017. Executive Director Craig Romero asked Mr. Ray Allain how much was the amount that was owed to the Port versus how much the Port has spent so far on legal fees. Port Attorney Ray Allain stated a default judgement was done against LBC a couple of years ago and collections were not pursued. Mr. Ray Allain didn't remember the exact amount but he stated he would get the number to Mr. Craig Romero.

(c) Update on Port Attorney "Consent Judgement" Regarding Mr. Timothy Chesson & the Removal and Disposal of Submerged Sailboat in Marina Slip #5.

Port Attorney Ray Allain reported Mr. Timothy Chesson has signed the agreement and it has been recorded. Mr. Timothy Chesson has begun paying monthly.

IX. REPORT FROM EXECUTIVE DIRECTOR ON:

**(a) Update on Executive Director's Negotiations with Mr. R. Hamilton "Hammy" Davis, Coldwell Banker Pelican Real Estate, Regarding a Prospect for the AWS Property Site (Tract "H") (15.14 Acres).
{1} Discuss/Approve Lease Agreement between Crosby Energy Services and the Port of Iberia District Regarding Tract "H" (15.14 acres) Located on the Port Expansion Phase I Property Site.**

Executive Director Craig Romero reported that he has been working with Mr. Hammy Davis, Coldwell Banker Pelican Real Estate, along with Mr. Kevin Bordelon representing Crosby Construction Services. Mr. Kevin Bordelon, Crosby Construction Services, reported they just had their sign, logo, branding approved from the owners. He presented the Board with a copy of the what the logo would look like. This logo will be used on the vehicles and the sign in front of their property on 6" welded pipe. The sign will be about a 4' x 8' sign. Mr. Kevin Bordelon stated that before it would be put up he would bring it in front of the Board to see. Executive Director Craig Romero stated the Port Attorney Ray Allain and he spoke before the meeting and he thinks they are to the point for the Board to approve him going forward with the Lease contingent upon legal review. There is just one item that needs to be worked on. Executive Director Craig Romero stated that he thinks the Port is making the best deal we can to get Crosby Construction Services at the Port. Mr. Craig Romero restated what Mr. Kevin Bordelon stated at the August 15, 2017 monthly Board Meeting, saying Crosby Construction Services is hoping within the next Six (6) months they can be up to 50, 60, or 70 jobs because of the workload they have in front of them. Mr. Kevin Bordelon stated that

before he has the offices in place at the worksite, he will have the equipment in the facility to handle the workload. He has Three (3) good clients already that have work pending.

Commissioner Danny J. David, Sr. stated to Mr. Kevin Bordelon that the Commission doesn't look at Crosby as just another tenant and the Port of Iberia. The Commission is really excited about them coming and he hopes to have a long relationship.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize a Lease Agreement between Crosby Construction Services, Inc. and the Port of Iberia District Regarding Tract "H" (15.14 acres) Located on the Port Expansion Phase I Property Site; and motion further authorizes the Board President to execute the Lease between Crosby Construction Services, Inc. and the Port of Iberia District subject to legal review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

{2} Update on Lease Commission Agreement to be Executed by the Executive Director Between Coldwell Banker Pelican Real Estate and the Port of Iberia District (Contingent upon Legal Review & Approval by the Port Attorney).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III to approve and authorize the Executive Director to execute an agreement between Coldwell Banker Pelican Real Estate and the Port of Iberia District (Contingent upon legal review and approval by the Port Attorney) regarding a prospect (Crosby Construction Services, Inc) for the former AWS Property Site (Tract "H") (15.14 acres) located on the Port Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore', and Larry Rader,

And the motion was therefore passed on this the 19th day of September, 2017.

(b) Update on Lease Agreement Negotiations Between Port Aggregates, Inc. & the Port of Iberia District Regarding Tract "F-1" (15.14 Acres) Located on the Port Expansion Phase I Property Site.

Executive Director Craig Romero reported Mr. Adam Guinn has received a "Sample" Lease Agreement and was in the process of going through the proper chain of command for further review.

(c) Update on the Negotiations Between Caliche New Iberia, LLC and the Port of Iberia District Regarding the First Right of Refusal Agreement for the W.C. Lanie & Sons, Inc. (50 acres) Property Site.

Executive Director Craig Romero reported the First Right of Refusal Agreement was sent to Caliche New Iberia, LLC and they stated the signed Agreement is enroute to the Port with a payment and the Port should receive it in the near future.

(d) Update on the potential for the Economic Development Project at the Port of Iberia regarding the installation of an 8" gas line at Louisiana CAT.

{1} Discuss/Consider Cooperative Endeavor Agreement Between Atmos Energy Corporation and the POI.

On Wednesday, September 20, 2017 Executive Director has a meeting scheduled with LA CAT at their office to discuss the project with Atmos Energy Corporation.

(e) Update on Letter of Intent Between the Port of Iberia District and Goldman Sachs Regarding the Purchase of Approximately 106.72 Acres of Available Property located at 6005 Port Road (former Dynamic Ind. West Yard Site).

{1} Executive Director Negotiations with Prospective Tenants Regarding Available Property located at the former Dynamic Industries West Yard; Contingent Upon the Receipt of the Necessary Approvals.

Executive Director Craig Romero stated he received a call from Goldman Sachs wanting to know if the Port was ready to make an offer in writing, they had brought the price down from \$8.4 Million to \$7 Million.

(f) Update on Henry Bernard Property Located Behind the POI Administrative Office.

Executive Director Craig Romero reported he received a letter from Mr. Henry Bernard and Mr. Craig Romero will be talking to Mr. Henry Bernard on Wednesday, September 20, 2017 and will talk more about this matter at the next Board Meeting.

(g) Executive Director's Monthly Report.

Executive Director Craig Romero introduced to the Board the new reporter from the Daily Iberian, Mr. Danny Fenster.

(h) Announcements.

X. ADJOURNMENT.

On a motion made by Commissioner Roy A. Pontiff and seconded by Commissioner Elbridge "Smitty" Smith, III the meeting was adjourned at 6:50 p.m.



SECRETARY-TREASURER



VICE-PRESIDENT